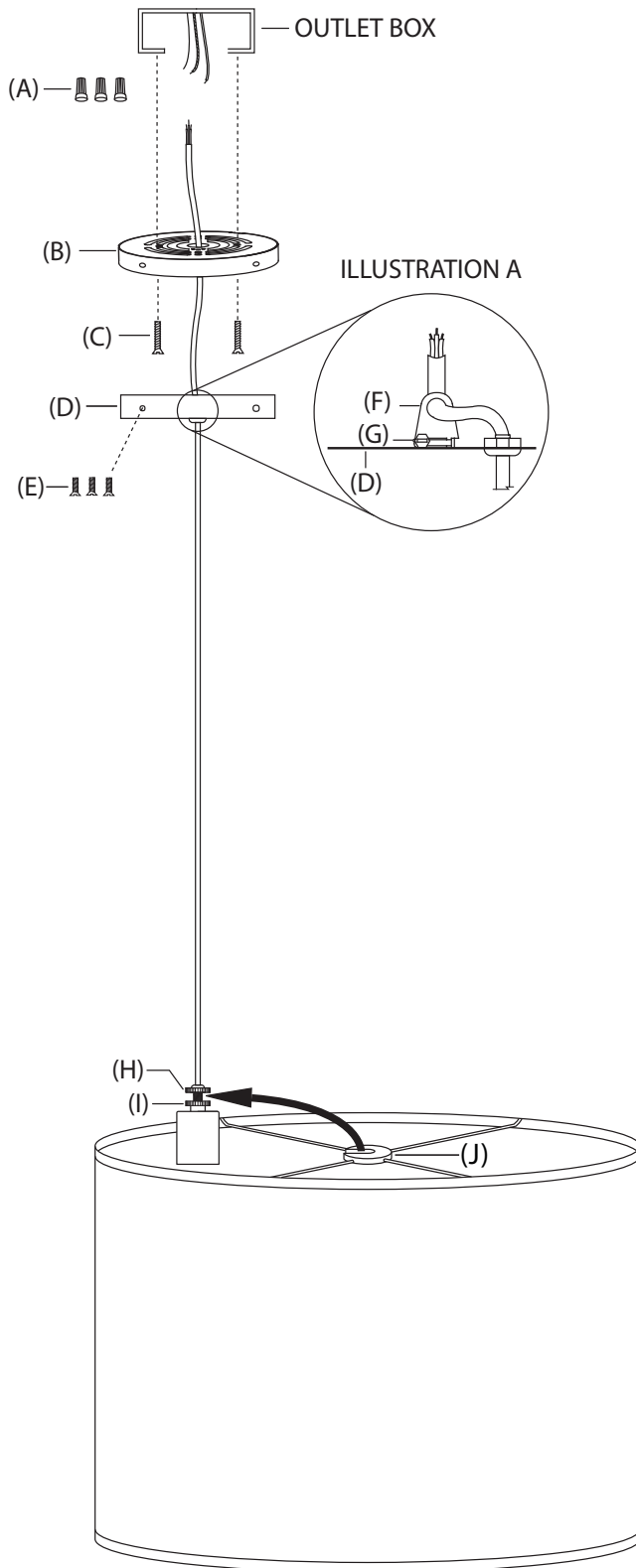


# ASSEMBLY INSTRUCTIONS FOR YOUR ELENA MEDIUM PENDANT



## **SAFETY INSTRUCTIONS:**

\*These instructions are provided for your safety. It is important that they are read completely before beginning installation.

\*WE STRONGLY RECOMMEND INSTALLATION BY A LICENSED ELECTRICIAN.

\*Always turn off power at switch before replacing bulbs.

## **ASSEMBLY INSTRUCTIONS:**

1. SHUT OFF THE MAIN ELECTRICAL SUPPLY FROM THE MAIN FUSE BOX/ CIRCUIT BREAKER.
2. Remove all parts carefully from the carton. Do not throw away any parts.
3. Remove mounting plate (B) from canopy (D) by removing canopy screws (E). Set canopy screws (E) aside.
4. Affix mounting plate (B) to ceiling outlet box with mounting screws (C), provided.
5. Measure desired drop for fixture to hang.
6. From inside canopy (D), loosen screw (G) on wire clamp (F). Guide cord through hole in canopy (D) and slide it to the position of desired drop. Pass cord through clamp (F) and tighten screw (G). If necessary, cut excess cord, leaving 5 or 6 inches of length for wire connections.
7. Lift canopy (D) to ceiling outlet box; make proper electrical connections. A LICENSED ELECTRICIAN IS RECOMMENDED.
8. Attach ground wire from the fixture (green or copper in color) to the ground wire in outlet box. Fasten wires together with wire nut (A) and tightly wrap connection with electrical tape.
9. Attach hot wire from fixture (black in color, or smooth side of wire) to hot wire from ceiling outlet box. Fasten wires together with wire nut (A) and tightly wrap connection with electrical tape.
10. Attach neutral wire from fixture (white in color or ribbed side of wire) to neutral wire from ceiling outlet box. Fasten wires together with wire nut (A) and tightly wrap connection with electrical tape.
11. Gently push wire connections back into ceiling outlet box. Place canopy (D) flush against ceiling. Use canopy screws (E) to attach the canopy to the mounting plate.
12. Insert one (1) 100W MAX. Type A, medium base bulb into the socket.
13. Lift the shade over the bottom section of fixture. Slide split washer (J) between shade washer (H) and shade washer (I). Secure the position of the shade by turning shade washer (H) clockwise until it rests firmly against split washer (J).
14. Reconnect main electrical supply at fuse box/ circuit breaker and test the fixture.

\*\* To clean, wipe with a soft cloth only. Do not use chemical or abrasive cleaners as they can damage the finish of the lamp. \*\*